

## ISLE OF ANGLESEY COUNTY COUNCIL

<b>REPORT TO:</b>	<b>EXECUTIVE COMMITTEE</b>
<b>DATE:</b>	<b>2 March 2020</b>
<b>SUBJECT:</b>	<b>REVENUE BUDGET MONITORING, QUARTER 3 2019/20</b>
<b>PORTFOLIO HOLDER(S):</b>	<b>COUNCILLOR ROBIN WYN WILLIAMS</b>
<b>HEAD OF SERVICE:</b>	<b>MARC JONES</b>
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<b>LOCAL MEMBERS:</b>	n/a

### A - Recommendation/s and reason/s

1. In February 2019, the Council set a net budget for 2019/20 with net service expenditure of £133.324m to be funded from Council Tax income, NDR and general grants. The total for general and other contingencies amounted to £1.891m. The budget for the Council Tax Premium was increased to £1.444m. The total budget for 2019/20 is, therefore, £135.210m.
2. The budget for 2019/20 included required savings of £2.561m. These have been incorporated into the individual service budgets and achievement or non-achievement of these is reflected in the net (under)/overspends shown. Whilst significant savings were once more required to balance the budget, £0.277m of additional budget was included in the budget and held centrally. This additional funding will be allocated to meet additional budget pressures as and when necessary. In addition, £479k of funding (50%) in respect of additional teachers' pension costs was retained centrally, as the cost of the teachers' pensions had been previously been fully funded in the Delegated School's Budget but will for 2019/20 be funded by grant. This release of core funding has been allocated to the Council's general reserves.
3. This report sets out the financial performance of the Council's services at the end of Quarter 3, 31 December 2019. The projected position for the year as a whole is also summarised. It should be noted that predicting the final year-end position at the end of Quarter 3 is difficult and the position can change considerably as we move through the remainder of the financial year.
4. The overall projected financial position for 2019/20, including Corporate Finance and the Council Tax fund is an overspend of £1.246m. This is 0.92% of the Council's net budget for 2019/20. This is due to similar pressures experienced in 2018/19, the most significant of which is the cost of Adult Services.
5. It is recommended that:-
  - (i) To note the position set out in appendices A and B in respect of the Authority's financial performance to date and expected outturn for 2019/20;
  - (ii) To note the summary of Contingency budgets for 2019/20 detailed in Appendix C;
  - (iii) To note the position of the invest to save programmes in Appendix CH
  - (iv) To note the position of the efficiency savings for 2019/20 in Appendix D;
  - (v) To note the monitoring of agency and consultancy costs for 2019/20 in Appendices DD, E and F.

<b>B - What other options did you consider and why did you reject them and/or opt for this option?</b>		
n/a		
<b>C - Why is this a decision for the Executive?</b>		
This matter is delegated to the Executive.		
<b>CH - Is this decision consistent with policy approved by the full Council?</b>		
Yes		
<b>D - Is this decision within the budget approved by the Council?</b>		
Yes		
<b>DD - Who did you consult?</b>		<b>What did they say?</b>
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
<b>E - Risks and any mitigation (if relevant)</b>		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
<b>F - Appendices:</b>		
<ul style="list-style-type: none"> <li>• Appendix A - Revenue Budget Monitoring Report – Quarter 3, 2019/20</li> <li>• Appendix B – Table of Provisional Outturn 2019/20</li> <li>• Appendix C – Summary of Contingency Budgets 2019/20</li> <li>• Appendix CH – Review of the Invest-to-Save projects 2019/20</li> <li>• Appendix D - Review of Efficiency Savings 2019/20</li> <li>• Appendix DD - Information regarding monitoring of Agency Staff 2019/20</li> <li>• Appendix E - Information regarding monitoring of Consultants</li> <li>• Appendix F – Detailed information regarding the expenditure on Consultants</li> </ul>		
<b>FF - Background papers (please contact the author of the Report for any further information):</b>		
<ul style="list-style-type: none"> <li>• 2019/20 Revenue Budget (as recommended by this Committee on 18 February 2019 and adopted by the County Council on 27 February 2019).</li> </ul>		

## REVENUE BUDGET MONITORING – QUARTER 3 2019/20

## 1. General Balance

The Council held £8.728m of earmarked reserves and school reserves amounting to £0.631m at the start of the financial year. The final, audited outturn for 2018/19 resulted in a general balance at the start of the current financial year of £5.912m.

The Executive approved the following items to be funded in 2019/20 from the General Reserve:-

Executive Meeting	Amount £m	Purpose
Draft opening balance	-5.912	Final audited General Reserve at 31 March 2019
Full Council 27 February 2019	-0.479	Funding (50%) in respect of additional teachers' pension costs is returned to the general reserve as the cost of the teachers' pensions had been fully funded in the Delegated School's Budget. These teachers' pension costs will instead be funded by Welsh Government Grant for 2019/20.
Executive Meeting 25 November 2019	0.110	Funding for supply teachers' holiday pay from December 2015 to present. This may vary slightly when actual on-costs are known.
<b>Revised Council Fund General Balance</b>	<b>-6.281</b>	<b>As mentioned above, this may change following any post-audit adjustments.</b>

The current predicated outturn for 2019/20 is an estimated overspend of £1.246m which will reduce the Council general reserve to £5.035m if this trend continues. Previously the Executive has agreed to the introduction of Service Reserves, where any Service that has an underspend at year-end is permitted to retain up to 2.5% of their net annual budget or £75k (whichever is highest) in order to reinvest in their Service to improve future resilience. Based on the position at the end of Quarter 3, this would result in Services retaining £0.427m reducing the general reserve to £4.608k. This is well below the minimum balance of the general reserve which has been set at £6.7m as approved by full Council on 27<sup>th</sup> February.

## 2. Financial Performance by Service

**2.1** The details of the financial performance by service for the period and the projected out-turn position for each is set out in Appendix B. An overspend of £1.096m on services is predicted as at 31 March 2020. An overspend of £0.008m is estimated on Corporate Finance. In addition, a shortfall of £0.142m is predicted on the collection of Council Tax, of which £0.315m is due to a shortfall on Council Tax for the year. A surplus of £0.173m on the Council Tax Premium is forecast which helps reduce the overall shortfall on Council Tax. The current total revenue forecast for 2019/20 is an overspend of £1.246m, which is 0.92% of the Council's total net revenue budget.

**2.2** The table below summarises the significant variances (circa £100k or higher). Please note that these figures relate to the position in respect of the controllable budgets within each service.

Summary of projected variances at 31 March 2020 Based upon financial information as at 31 December 2019	
	(Under) / Overspend £000
Adults	1,032
Corporate Transformation	(185)
Resources	(149)
Corporate Democratic Costs	136
Uncontrollable Costs – bad debt, insurances and pension capital costs	400
Council Tax, including Council Tax Premium	142
Other (total of variances less than £100k)	(130)
<b>Total Variance over/(under)spend</b>	<b>1,246</b>

### 3. Explanation of Significant Variances

#### 3.1 Lifelong Learning

##### 3.1.1 Central Education

**3.1.1.1** This service was overspent by £186k (7.62%) at the end of Quarter 3. The forecast for the year-end is an overspend of £9k (0.18%). This is a significant improvement on the overspend of £180k forecast during Quarter 2 and has arisen because of delays in appointing Senior Officers to vacant posts.

**3.1.1.2** There are a number of other over and underspends across the Service which are affecting the forecast figure:-

- School Transport is expected to overspend by £359k on Taxis. The implementation of the 'One Transport System' took place during the previous financial year which has rationalised route planning. This and the re-tendering exercise that was undertaken, has meant that the overall overspend has been reduced by around £230k from what it would otherwise have been.
- The Anglesey and Gwynedd Joint SEN Strategy is still expecting to overspend by £167k due to the demand for additional learning needs.
- Secondary integration's statutory costs are forecast to overspend by £38k. This budget was reduced in 2019-20 by £50k as part of the savings process but demand for the service has increased meaning that these savings cannot be achieved in full.
- The Out of County Placements budget is currently forecast to underspend by £385k. This is due to reduced demand for these placements including the ending of education provision for one complex case where the client has moved on to become the responsibility of Adult Services as noted below. It is important to note that this is a demand led budget and the situation can change very quickly.
- Another significant change is that the school meals service is now expected to underspend by £128k. This is due to reduced demand for school meals.
- The early year provision is forecast to be underspent to the sum of £105k. This budget has historically been underspending as a result of lower than budgeted payments to nurseries.

### **3.1.2 Culture**

**3.1.2.1** This service was £21k (2.47%) underspent during the period but the forecast outturn for the year is an overspend of £17k (1.42%). The overspend has arisen due to remedial works carried out to the Oriel café following the re-tendering of the lease and decreased income at the Oriel due to less visitors (£70k combined). Additionally delays in transferring the Beaumaris Court and Gaol to the Town Council has increased costs by approximately £12k.

**3.1.2.2** The Libraries service continues to underspend by £70k due to vacancies.

### **3.2 Adults Social Care**

**3.2.1** This service was £1.758k overspent at the end of the third quarter (9.38% of profiled budget and the forecast outturn for the year is predicted to be an overspend of £1,032k (4.10% of total budget). These figures include the Winter Pressures Grant of £371k without which the financial situation would be considerably worse.

**3.2.2** Significant pressures continue on the following budgets at the end of Quarter 3 and will continue to year-end:-

- At the end of the period there is an overspend of £764k on Services for the Elderly and an over spend of £753k is expected at year-end. An increase in demand for residential and nursing care placements as well as homecare has increased costs during the year.
- Costs on Physical Disabilities are also expected to be high at out-turn (forecast £144k overspent) and the main areas of concern here are Home Support and complex residential care placements.
- Learning Disabilities is overspent by £762k mainly on residential care, day care, homecare and supported and other accommodation. These costs reflect the Service's objectives of enabling Learning Disability clients to be able to obtain supported living within their homes and community and to promote client choice through Direct Payments rather than commissioned Homecare by the Authority. A forecast overspend of £676k is expected at year-end on Learning Disability.
- Mental Health is £329k overspent at the end of Quarter 3 and a year-end overspend of £253k is expected (similar to last quarter). The overspend is due to a small number of complex care package and an increase in placement costs.
- The Provider Unit is currently underspent by £319k and is forecasted to be underspent by £733k by the end of the financial year. This is mainly due to increased income within the residential homes and homecare section.

**3.2.3** Quarter 3 figures continue to indicate significant demand pressures within the first 3 quarters of this financial year and work is ongoing, by the Service, to fully determine the causes behind the projected overspends. This includes looking at nursing placements, residential placements and home care costs within the older people and physical disability services and also looking at supported living and homecare costs within learning disability areas.

In each area the following are being evaluated:-

- 1) Analysis of monthly and annual demand;
- 2) Reasons behind trend;
- 3) Further steps that can be taken to manage demand.

### **3.3 Children's Services**

- 3.3.1** The Service was underspent by £101k (1.22%) during the period but is projected to be overspent by £86k (0.84%) at year-end, although the position is worse than the estimated position at the end of quarter 2 (£145k underspend was forecast).. This budgetary position is a significant improvement on the overspend of £1.8m at the end of last financial year and has been achieved in the main, through additional funding of £1.4m provided in the 2019/20 budget and also through additional grant funding and the transfer of responsibility of one child (with high placement costs) to Adult Services.
- 3.3.2** The service continues to have budgetary pressures with overspends expected at out-turn in 4 areas namely Children with Disabilities (£89k overspend); Family Support (£26k over spend); Children being Looked After (£215k overspend) and Other Children and Family Services (£37k overspend). The effect of these overspends will be reduced by underspends in areas such as Commissioning and Social work which is forecast to underspend by £235k, and Children's support services by £50k.

### **3.4 Housing (Council Fund)**

- 3.4.1** This service was underspent by £87k (5.68%) during the period and forecasts an underspend of £40k (3.27%) at year-end. Homelessness (B and B) costs continue as budgetary pressures with an overspend of £40k forecasted at year-end. However, due to staff vacancies and delays in recruiting, it is anticipated that there will be an overall underspend of £80k on staffing.

### **3.5 Regulation and Economic Development**

#### **3.5.1 Economic and Community (includes Destination and Leisure)**

- 3.5.1.1** The service, overall, was overspent by £4k (0.22%) for the period with a projected outturn being £18k (0.99%) underspent at year-end. This is a reduction of £56K on the overspend predicted during Quarter 2.
- 3.5.1.2** The Economic Development element of the service is forecast to overspend by £48k at year-end which is an improvement on the predicted overspend of £78k in Quarter 2. Economic is likely to overspend at year-end due to income shortfalls particularly arising from the suspension of Wylfa Newydd and unachieved graphic design income but the forecast has improved as the Director's post has been temporarily vacant. The service is continuing to look for solutions to its shortfall on rechargeable income particularly for the more medium-term.
- 3.5.1.3** The Destination section is projected to underspend by £66k which is an improvement of £26k from Quarter 2. This improvement is due to improved budget management, a short-term vacant post and an over achievement of mooring income.
- 3.5.1.4** Leisure Services income and expenditure is expected to be within budget at the end of the financial year. There are still budgetary pressures at the leisure centres within the café provision, vending machines and staffing budgets although some of these have reduced. An underspend of £30k is forecast on outdoor areas and income is expected to exceed targets. There is the risk of further budget pressures but it is hoped these can be managed within budget.

### **3.5.2 Planning and Public Protection**

- 3.5.2.1** This service was £178k underspent (11.25%) for the period. The forecast outturn for the year is an underspend of £85k (4.16%). This is similar to the forecast predicted in Quarter 2.
- 3.5.2.2** The Public Protection Section was underspent by £25k for the period and the forecast outturn position is £25k which is higher than the £7k underspend predicted at Quarter 2. Dog and pest control income targets are not expected to be achieved by £16k and Markets and Fairs income by £2k. Similarly registrars income is unlikely to be achieved at year end by £10k. However, there is a vacant post within the corporate health and safety team which is forecast to provide a £25k underspend at year-end. In addition, Trading Standards which was previously expected to achieve a balanced budget, is now expected to underspend by £33k. This is due to staff vacancies and surplus external income contributions which is funding the shortfall on testing fees.
- 3.5.2.3** The Planning Section was underspent by £153k (22.40%) for the period and is forecast to underspend by £60k (5.10%) at year-end. This is a decrease of £17k on the forecast underspend reported at Quarter 2. Planning administration, Building Control and Implementation and Conservation are expected to underspend but an underspend is no longer expected on Planning Control as the surplus income generated will be retained on reserve so that it can be reinvested in the service in accordance with Welsh Government directive.

## **3.6 Highways, Waste and Property**

### **3.6.1 Highways**

- 3.6.1.1** This service was £92k (1.65%) underspent for the period. The forecast position at year-end is £84k underspent (1.39%). This is similar to the underspend forecast predicted in Quarter 2. Several of the sections within Highways are expected to underspend at year-end. The most notable are Departmental Support (£50k) which has arisen from staffing cost savings; Street Works income is expected to overachieve against its income target by £120k and additional grant income is expected on Public Transport which will contribute to the forecast of a £65k underspend on this function. However, the works budget is expected to overspend to the sum of £140k by year-end. This is an increase of £20k from that previously reported and includes the purchase of salt. This forecast excludes works arising from winter maintenance and storms as it is still too early in the year to predict the outturn on these costs. Any significant winter costs could worsen the outturn estimated this quarter.

### **3.6.2 Waste**

- 3.6.2.1** The Waste Management Service was £180k (3.33%) underspent for the period. The service is predicted to have an outturn position of a £35k underspend (0.45%) which is similar to the underspend predicted during Quarter 2.
- 3.6.2.2** The forecast for the year-end includes overspends and compensating under spends within different sections of the service. The most notable of the variances includes a £60k underspend on Waste Management staffing; £30k underspend on the Penhesgyn Transfer Station due to staffing and income generation above budget. The recycling section is also forecasting a £80k underspend position at year-end due to excess income which will offset the overspend on the Waste Collection budget which is currently expected to be £125k overspent.



### **3.6.3 Property**

**3.6.3.1** The Service's position for the period is a £42k (5.83%) underspend with a forecast overspend of £151k (17.06%) for the year-end position. This is a reduction of £9k on the previous Quarter's forecast.

**3.6.3.2** The main reason for the projected overspend within the Property Service is a forecast underachievement on professional fees of £124k. A delay in capital projects within the 21<sup>st</sup> Century Schools programme has reduced the fee earning potential within Property this financial year but the forecast has improved as the Service has been able to generate some fee income elsewhere. The 21<sup>st</sup> Century Schools Band B projects are expected to progress next financial year.

## **3.7 Transformation**

**3.7.1** The Transformation function underspent by £71k (2.00%) for the period. The projected year-end position is an underspend of £250k (5.50%). This is an improvement of £293k on the overspend of £43k predicted during Quarter 2 through a deliberate effort by the ICT Section to reduce expenditure for the remaining months of 2019-20 as detailed below.

**3.7.1.1** The ICT Section was overspent by £150k (8.39%) for the period but is only expected to be £4k (0.17%) overspent at year-end. All software and hardware budgets across the Council, excluding schools, have been centralised and are now managed within the ICT Service. The budgets have been insufficient historically which will create an overspend on software of £223k by the end of the financial year. However, the Service will restrict its expenditure on Hardware (£70k underspend expected at out-turn) as well as Consultancy (£70k underspend expected) and Internal Orders (£60k underspend expected) which will reduce the effect of the overspend. The software budget has been increased in 2020/21 to mitigate these historical budget pressures.

**3.7.1.2** The HR function was overspent by £35k (3.30%) for the period and is projected to be £69k (5.47%) underspent at year-end as expenditure on Training is below budget. The overspend to date is higher due to expenditure being ahead of profile.

**3.7.1.3** The Corporate Transformation was underspent by £114k (19.10%) for the period and is expected to be underspent at the year-end by £185k (21.55%) mainly due to underspends on staffing budgets within both the Corporate Transformation team and Cyswllt Môn. The Ynys Môn Gwynedd Partnership is predicted to underspend by £103k.

## **3.8 Resources (excluding Benefits Granted)**

**3.8.1** The Resources function budget was £235k (9.44%) underspent for the period with the projection for the outturn being an underspend of £149k (4.88%).

**3.8.2** Revenues and Benefits are expected to be £15k underspent for the year compared with £61k underspend forecast previously. The forecast has been amended downwards following a review of expected Court Cost Income. The Accountancy section is looking at an overspend of £4k due to bank charges (£34k) and system consultancy costs (£29k). There is a predicted underspend of £52k on staffing which offsets much of these costs. Internal Audit is expected to have a small underspend of £6k whereas the Procurement section is expected to be £127k underspent due to initiatives in purchasing, i.e. centralised purchasing budgets and procurement card rebates. This is similar to the underspend of £125k predicted on Procurement in the previous quarter.



### **3.9 Council Business**

- 3.9.1** The function was £139k (12.06%) underspent for the period with the forecast for the year-end position being a £9k (0.55%) underspend. This is an improvement of £56k from Quarter 2.
- 3.9.2** Legal Services are expected to be overspent by £50k, largely due to the cost of legal agency to cover staff vacancies/absences but this overspend will be offset by higher than expected underspends in all functions of Democratic Services.

### **3.10 Corporate and Democratic Costs**

- 3.10.1** The function was overspent by £118k (5.71%) for the period and the forecast year-end position is an overspend of £136k (4.06%). The overspend has arisen from a change to debt write-offs of £125k relating to 2018/19 which was not reflected in 18/19 and the final Coroner's fee was also higher than accrued in 2018/19.

### **3.11 Corporate Management**

- 3.11.1** The function was £56k (11.84%) underspent for the period with the forecast at year-ending being an underspend of £65k (10.33%). An increase of £5k on the underspend of £60k reported during Quarter 2.
- 3.11.2** The function is expected to underspend by £74k on staffing due to a restructure of the Management team but transport and supplies and services costs amounting to £9k are expected for which there is no budget reducing the underspend to £65k.

## **4. Corporate Finance (including Benefits Granted)**

- 4.1** Corporate Finance, including Benefits Granted, is expected to overspend by £8k (0.05%) at year-end. This is significantly lower than the £341k estimated in Quarter 2. Benefits granted is expected to overspend by £399k at year-end. This budget was reduced in 2019/20 to reflect previous years' trends (including 2018/19) because it was anticipated that the caseload under the Council Tax Reduction Scheme would continue to fall. Indications are that the caseload has not fallen as anticipated and the current projection is that the budget will overspend by £399k.
- 4.2** However, an underspend of £335k is projected on General and other Contingencies and Capital Financing is also forecast to underspend which reduces the total estimated overspend on Corporate Finance to £8k.
- 4.3** The final budget for 2019/20 included some items retained centrally as contingency budgets amounting to £1,891k. These include £202k of additional funding for Education out-of-county fees; £417k earmarked for Children's Services; £237k for other approved earmarked costs, £235k as a general contingency to cover budget pressures; £400k to cover the cost of redundancy and termination costs and £400k as a general contingency. £1,057k of contingency budgets have been vired to services for the agreed purpose. This leaves a balance of £834k of which £480k has been committed. There is £335k of uncommitted contingency budget remaining.

## **5. Collection of Council Tax**

- 5.1** The Council Tax Fund budget is determined using the estimated collectable debt for the current year only, based on the tax base figure set in November 2018. It does not provide for arrears collected from previous years; adjustments to liabilities arising from previous years (exemptions, single person discounts etc.); changes to the current year's tax-base or the provision for bad and doubtful debts. These changes cannot be estimated and, invariably, lead to a difference between the final balance on the Council Tax Collection Fund and the original budget. The current projection is that the Council Tax Fund will underachieve the target by £315k. This is an decrease of £48k on the shortfall of £363k forecast for Quarter 2 and the change reflects a reduction in the bad debt provision. However, the Council Tax Premium budget, which is additional council tax charge on second homes on Anglesey (since 1 April 2017), may potentially over achieve its budget by £173k. This is £7k less than the surplus of £180k previously reported in Quarter 2. In total, a shortfall of £142k is forecast on the collection of Council Tax for 2019/20.

## **6. Budget Savings 2019/20**

- 6.1** Budget savings of £2.561m were removed from service budgets for 2019/20. £2.134m of the savings have been achieved and are expected to be achieved. However, £427k is not expected to be, or is at risk of not being delivered. The most significant shortfall will be within Adult Services where the service is expected to underachieve the target by £276k, due to increasing demand pressures. A full detailed analysis can be seen for each Service in Appendix D.

## **7. Invest-to-Save**

- 7.1** An invest to save programme was undertaken in 2016/17 with an allocation of £983k for individual projects. To date, £693k has been spent or committed from this allocation of funding up to and including 2019/20. All projects are at various stages of development, with some closer to completion than others. The full detail of the expenditure and progress on each of the projects can be seen in Appendix CH. Where the projects are not completed at year-end, they will continue into 2020/21 and the funding will still be available within the invest-to-save reserve.

## **8. Agency and Consultancy Costs**

- 8.1** During the year to date, £567k was spent on Agency staff. These were, in the main, part-funded from staffing budgets as they related to staff vacancies, while £248k related to staff cover within Children's Services, to cover vacant posts. The Adults Service spent £134k to the end of December 2019. This was due to staff vacancies and the Deprivation of Liberty Safeguards work (DOLS). The Waste Management Service spent £170k for site agents at the recycling centres. Full details can be seen at Appendix DD.
- 8.2** Expenditure on consultancy services in Quarter 3 was £227k, with £61k of this funded externally from grants or contributions. The total expenditure on Consultancy to 31 December 2019 was £620k. The full summary of expenditure per service and additional details of the expenditure can be seen at Appendix E.

## 9. Conclusion

- 9.1** The projection at the end of the third quarter is that the budget will be overspent by £1.246m for the year-ending 31 March 2020. The service budgets are expected to overspend by £1.096m and corporate finance is forecast to overspend by £0.008m. A shortfall of £0.142m is expected on the standard Council Tax. The historic trend over the last few years has been that Corporate Finance and Council Tax Council had significant underspends/surplus of income which has helped to reduce the overspends in service costs. Unfortunately, for 2019/20 these budgets are also under pressure and will not be available to fund service overspends. The Adults Service budgets are under significant pressure due to increasing demand and the transition of a costly placement from Children's Services. It is the normal pattern for the final outturn position to be better than the first few quarters estimate, however, if the projected overspend transpires, it would be funded from the Council's general balances which would reduce to £5.035m. This reduction weakens the Council's financial position but vindicates the decision not to use general balances to fund part of the 2019/20 budget. Previously the Executive agreed to the introduction of Service Reserves where any Service that has an underspend at year-end is permitted to retain up to 2.5% of their net annual budget or £75k (whichever is highest) in order to reinvest in their Service to improve future resilience. Based on the position at the end of Quarter 3, this would result in Services retaining £0.427m reducing the general reserve to £4.608k. This is well below the minimum balance of the general reserve which has been set at £6.7m as approved by full Council on 27<sup>th</sup> February 2019.

# APPENDIX B

## Projected Revenue Outturn for the Financial Year-ending 31 March 2020 – Quarter 3

Service / Function	2019/20 Annual Budget	Q3 2019/20 Budget Year to Date	Q3 2019/20 Actual & Committed spend	Q3 2019/20 Variance	Q3 2019/20 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q3	Estimated Outturn 31 March 2020 Over / (Under) at Q3	2019/20 Projected Over / (Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 Over / (Under) at Q2	Estimated Outturn 31 March 2020 Over / (Under) at Q1	Over / (Under) Spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%		£'000	£'000
<b><u>Lifelong Learning</u></b>											
Delegated Schools Budget	44,430	33,946	33,946	0	0.00%	44,430	0	0.00%	0	0	0
Central Education	4,960	2,436	2,621	186	7.62%	4,969	9	0.18%	180	390	327
Culture	1,195	839	818	(21)	-2.47%	1,212	17	1.42%	30	(35)	(124)
<b><u>Adult Services</u></b>	25,172	18,740	20,498	1,758	9.38%	26,204	1,032	4.10%	1,214	983	1,178
<b><u>Children's Services</u></b>	10,249	8,304	8,203	(101)	-1.22%	10,335	86	0.84%	(145)	(22)	1,830
<b><u>Housing</u></b>	1,224	1,529	1,442	(87)	-5.68%	1,184	(40)	-3.27%	(20)	(20)	(304)
<b><u>Highways, Waste &amp; Property</u></b>											
Highways	6,022	5,591	5,498	(92)	-1.65%	5,938	(84)	-1.39%	(87)	(122)	(322)
Property	885	716	674	(42)	-5.83%	1,036	151	17.06%	160	125	35
Waste	7,723	5,399	5,219	(180)	-3.33%	7,688	(35)	-0.45%	(40)	(35)	(328)
<b><u>Regulation &amp; Economic Development</u></b>											
Economic Development	1,826	1,632	1,636	4	0.22%	1,808	(18)	-0.99%	38	24	(107)
Planning and Public Protection	2,045	1,581	1,403	(178)	-11.25%	1,960	(85)	-4.16%	(84)	(49)	(121)

Service / Function	2019/20 Annual Budget	Q3 2019/20 Budget Year to Date	Q3 2019/20 Actual & Committed spend	Q3 2019/20 Variance	Q3 2019/20 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q3	Estimated Outturn 31 March 2020 Over / (Under) at Q3	2019/20 Projected Over / (Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 Over / (Under) at Q2	Estimated Outturn 31 March 2020 Over / (Under) at Q1	Over / (Under) Spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%		£'000	£'000
<b><u>Transformation</u></b>											
Human Resources	1,262	1,067	1,102	35	3.30%	1,193	(69)	-5.47%	(60)	13	(54)
ICT	2,396	1,793	1,943	150	8.39%	2,400	4	0.17%	220	140	135
Corporate Transformation	859	598	484	(114)	-19.10%	674	(185)	-21.55%	(117)	(56)	(183)
<b><u>Resources</u></b>	3,050	2,489	2,254	(235)	-9.44%	2,901	(149)	-4.88%	(181)	(79)	(39)
<b><u>Council Business</u></b>	1,626	1,154	1,015	(139)	-12.06%	1,617	(9)	-0.55%	47	55	(53)
<b><u>Corporate &amp; Democratic costs</u></b>	3,352	2,060	2,178	118	5.71%	3,488	136	4.06%	115	(11)	(181)
<b><u>Corporate Management</u></b>	629	471	415	(56)	-11.84%	564	(65)	-10.33%	(60)	(20)	2
<b><u>Estimated Impact of Uncontrollable Costs</u></b>	0	0	0	0	0.00%	400	400	0.00%	200	200	596
<b><u>Total Service Budgets</u></b>	118,907	90,344	91,350	1006	1.11%	120,003	1,096	0.92%	1,410	1,481	2,287
Levies	3,528	3,528	3,528	(0)	0.00%	3,528	0	0.00%	0	0	0
Discretionary Rate Relief	85	0	0	0	0.00%	98	13	15.29%	11	7	0
Capital Financing	7,129	3,173	3,118	(56)	-1.75%	7,060	(69)	-0.97%	(50)	0	(1,185)
General & Other Contingencies	834	834	480	(354)	-42.44%	499	(335)	-40.19%	0	(66)	0
Support Services contribution HRA	(773)	0	0	0	0.00%	(773)	0	0.00%	0	0	(152)

Service / Function	2019/20 Annual Budget	Q3 2019/20 Budget Year to Date	Q3 2019/20 Actual & Committed spend	Q3 2019/20 Variance	Q3 2019/20 Actual & Committed Spend	Estimated Expenditure to 31 March 2020 at Q3	Estimated Outturn 31 March 2020 Over / (Under) at Q3	2019/20 Projected Over / (Under) spend as a % of Total Budget	Estimated Outturn 31 March 2020 Over / (Under) at Q2	Estimated Outturn 31 March 2020 Over / (Under) at Q1	Over / (Under) Spend 2018/19
	£'000	£'000	£'000	£'000	%	£'000	£'000	%		£'000	£'000
Benefits Granted	5,501	797	823	25	3.20%	5,900	399	7.25%	381	324	(48)
<b>Total Corporate Finance</b>	16,303	8,332	7,948	(384)	-4.61%	16,311	8	0.05%	341	265	(1,385)
<b>Total 2019/20</b>	<b>135,210</b>	<b>98,676</b>	<b>99,298</b>	<b>622</b>	<b>0.63%</b>	<b>136,314</b>	<b>1,104</b>	<b>0.82%</b>	<b>1,751</b>	<b>1,746</b>	<b>902</b>
<b>Funding</b>											
NDR	(22,754)	(17,503)	(17,503)	0	0.00%	(22,754)	0	0.00%	0	0	0
Council Tax	(37,975)	0	0	0	0.00%	(37,660)	315	-0.83%	363	158	(269)
Council Tax Premium	(1,444)	0	0	0	0.00%	(1,617)	(173)	11.98%	(180)	(304)	
Revenue Support Grant	(73,037)	(56,183)	(56,183)	0	0.00%	(73,037)	0	0.00%	0	0	0
<b>Total Funding 2019/20</b>	<b>(135,210)</b>	<b>(73,685)</b>	<b>(73,685)</b>	<b>0</b>	<b>0.00%</b>	<b>(135,068)</b>	<b>142</b>	<b>0.00%</b>	<b>184</b>	<b>(146)</b>	<b>(269)</b>
<b>Total Outturn including impact of funding</b>	<b>0</b>	<b>24,991</b>	<b>25,613</b>	<b>622</b>	<b>2.49%</b>	<b>1,246</b>	<b>1,246</b>	<b>0.92%</b>	<b>1,935</b>	<b>1,600</b>	<b>633</b>

**Summary of Outturn Position on Contingency Budgets 2019/20**

	Original Budget	Virements	Amended Budget YTD	Committed YTD	Currently Uncommitted Budgets	Budget Forecast
	£	£	£	£	£	£
General Contingency	399,350	1,600	400,950	91,620	309,330	100,000
Salary and Grading	400,000	239,870	160,130	115,690	44,440	-
Earmarked Contingency	1,091,710	819,180	272,530	272,530	-	235,030
<b>Total General and other Contingencies</b>	1,891,060	-1,057,450	833,610	479,840	353,770	335,030



**Review of Invest-to-Save Projects 2019/20**

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Resources	Electronic Document Management System for Revenues and Benefits	Provide scanning solution and workflow for Revenues and Benefits	170,000	170,000	169,945	0	0	0	0	Project closed. No further update.
I.T	Local Land and Property Gazetteer	Implement a LLPG system across the Council	10,800	10,800	15,261	0	0	0	0	Project closed. No further update.
I.T / Transformation	Customer Relationship Management System	Purchase and implementation of a CRM system	255,000	255,000	102,712	152,288	152,288	52,156	100,132	The CRM is now well established with over 12,000 registered customers since January 2016 and is now Business as Usual. IT are working with services under the direction of the Business Process Transformation Board to drive more payment forms online and available via the CRM in order to improve back end processes, enable efficiencies and improve customer experience.
I.T. / Resources	Payment Gateway	Purchase and implement a payment gateway which will enable payments to be received via the App	27,000	27,000	13,417	13,583	13,583	0	13,583	Payment Gateway is complete and has been deployed via the Council website and My Account portal. A number of Public Protection forms have been published in cooperation with the service and Revenues. The mobile payment gateway is still in the testing phase and will enable payments through AppMON.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Regulation & Economic Development	Improve the Resilience of the Planning Systems	New automated planning systems	118,000	118,000	79,548	57,122	57,122	37,659	19,463	The upgrade to the new Planning back office system went live in November 2018 and is now live to external users. Work on the Building Control aspect of the project is progressing well and went live in July 2019. Ongoing work is in order to resolve errors and problems which occurred during the transformation process. A further upgrade of the ERDMS is now required in order to simplify the process for redaction and publication of documents to comply with the new GDPR legislation. Upgrades and testing, especially of mobile technology for site visits, is ongoing. A purchase order for the ERDMS upgrade is imminent for circa £5k, as well as purchase orders for replacement fit for purpose laptops to enable the Systems Team to undergo testing of the above as well as continuing to support the whole of the Planning Function's Business Systems. Costings are also awaited from ICT with regards for the installation of suitable network points within the Planning Offices which will enable staff from the Planning Joint Policy Service to log on to the Gwynedd network whilst working remotely from Llangefni. A staff time

Service	Title	Description	Amount Approved  £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019	Balance at 1 April 2019  £	Allocation for 2019/20  £	Spend to date 2019/20  £	Remaining budget 2019/20  £	Project Update
										recording functionality has been produced as an add-on to the ARCUS digital platform and is now available for use. There is a substantial amount of historic planning files which still need to be digitised. If there is a remaining balance unspent once all development work is completed, it is recommended that this be used to fund digitising historic files. This would help optimise the use of the new developments.
Resources	Improving Income Collection Systems	Purchase and implement a new income management system which links to the current income streams and allows new income collection methods (AppMon etc.) to link into the cash management system	150,000	150,000	90,481	59,519	59,519	49,558	9,961	Full commitments have now been made and within the bid budgets. However, implementation will be ongoing into the next financial year. The remaining balance will be used for any unexpected items which remain.
Lifelong Learning	Modernisation of business and performance processes	Implement unused modules in the ONE Management Information system	67,000	67,000	75,526	3,000	3,000	3,055	-55	Project closed. No further update.

Service	Title	Description	Amount Approved £	Sum Allocated (in total - not just Yr 1) £	Total Spend to 31 March 2019	Balance at 1 April 2019 £	Allocation for 2019/20 £	Spend to date 2019/20 £	Remaining budget 2019/20 £	Project Update
Lifelong Learning	Modernisation of business	Website for the Oriel	20,000	20,000	0	8,474	8,474	0	8,474	The project has been put on hold until other more pressing systems within the invest to save projects have completed their implementations.
I.T. / Transformation	Digital First / Digital By Default	Employ a Digital Lead Officer and Digital Services Analyst	£70,000 in year 1 and £50,000 in year 2	120,000	0	120,000	70,000	3,774	66,226	Two people have been recruited to the Temporary Digital Technician posts at Grade 5 and are currently in post.
Public Protection	Improved Digital Connectivity within the Public Protection Service	Implementati on of a cloud based system to record inspection visits. The software is an all Wales solution and has been procured via a framework agreement supported by 19 out of 22 Councils in Wales.	£10,000 per year for 4.5 years	45,000	0	45,000	10,000	0	10,000	Ongoing collaborative work with Corporate CRM Team. Identifying High Value/ Volume work streams to enable a 'channel shift' and improve performance capability and customer experience. Pace of work dictated by Transformation Board approving and prioritising work streams for scoping and implementation. Once this project is completed, the focus and aim is to market test a revised user spec and software system which integrates and compliments the CRM system. Specific workstreams are going live in November and the next tranche expected in January. No market testing for new software system will commence until all CRM work completed, therefore, request is made to carry £45k over to next financial year.
<b>Total</b>				<b>982,800</b>	<b>546,889</b>	<b>458,986</b>	<b>373,986</b>	<b>146,202</b>	<b>227,784</b>	

**Review of Efficiency Savings 2019/20**

Service/Function	Budget Savings 2019/20 £'000	Achievable 2019/20 £'000	Possibly Unachievable 2019/20 £'000	Comments
Lifelong Learning	967	888	79	<p>£50k was proposed as efficiency savings through reviewing the delivery of integration services for a more efficient use of resources. Saving is not achievable. A budget increase has been agreed for 2020/21.</p> <p>A proposal of £15k was made to reduce arts grants. This saving will be £9k short of being fully achieved in 2019/20. A further £5k can be achieved in 2020/21. Further consultation required for the last £4k to be achieved.</p> <p>A proposal of £20k was made to increase the income targets within Oriel. These savings are not expected to be achieved during 2019/20. However, online sales will help achieve the increased income target in 2020/21.</p> <p>All other saving proposals amounting to £888k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>
Regulation and Economic Development	171	171	0	All saving proposals amounting to £171k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.
Highways, Waste and Property	600	533	67	<p>A savings proposal of £10k was made for transferring the responsibility of public conveniences to communities. The ownership of 2 PC's in Benllech have been transferred to the town council from April 2019, however, one off costs were incurred as part of the transfer causing this target to be unachievable for this financial year.</p> <p>£42k proposal was made through reducing street lighting budgets as a result of installing LED lighting. Spend is, however, ahead of profiled budget and full achievement of this saving is not expected due to the column changing programme. It is currently forecast that £20k will be unachieved.</p> <p>Savings of £58k were proposed by ceasing the school crossing patrol service. All school crossing patrols have now ceased, but a £4k one off cost was incurred due to keeping a limited number of patrols until July 2019.</p> <p>£8k savings were proposed through the increase in income for car parks. However, due to the closure of the Llangefni car park, full achievement of this saving will not be made in 2019/20. The saving is expected to be achieved in full during 2020/21.</p>

Service/Function	Budget Savings 2019/20 £'000	Achievable 2019/20 £'000	Possibly Unachievable 2019/20 £'000	Comments
				<p>The achievement of efficiency saving proposals of £25k in relation to ceasing the use of Safecote is currently unknown and will remain unknown until the conditions of the winter months are seen.</p> <p>All other saving proposals amounting to £533k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20. This includes the previously forecast under achievement of the disposal of Shire Hall as the unforeseen costs have been fully funded from reserves.</p>
Adult Services	586	310	276	<p>Efficiency Savings were proposed amounting to £195k through the reduction of demand for residential and nursing placements, through the use of Hafan Cefni, the reduction of demand for homecare services and through managing the demand for supported living. This saving has not been achieved as the demand for the service has increased since the last financial year. Further work will be done on all specific lines affected to investigate reasons for current growth in demand, with a view to reducing demand in the future.</p> <p>Following the closure of Plas Penlan, £70k was proposed to be saved as full year savings. This is unlikely to be achieved as demand continues to increase for alternative provision e.g. Home Care.</p> <p>£11k of efficiency savings were proposed through the outsourcing of more homecare packages to the private providers. Work-in -progress to consider how to improve efficiency of service without reducing staff numbers. Consideration to be given to whether or not savings can be produced elsewhere.</p> <p>All other saving proposals amounting to £310k are either already realised in full or are forecast to be on track to be fully achieved during 2019/20.</p>
Housing	54	54	0	Efficiency saving has been achieved in full.
Transformation	43	37.8	5.2	<p>A savings proposal of £20k was made through the reduction of the 'Denu Talent' budget. The 'Denu Talent' budget did overspend this financial year as summer placements were still taken on, however, the savings have been made elsewhere within the HR budget to ensure the savings target was still achieved.</p> <p>Of the £19.5k efficiency savings proposed through the removal of unused phone lines, £14.3k have been identified. It is hoped that the remaining £5.2k will be possible through more recent disconnections, but will require further work to confirm this. The service will continue to look for additional savings and/or improve efficiency of service elsewhere.</p> <p>Other savings of £3.5k are on track to be fully achieved during 2019/20.</p>

<b>Service/Function</b>	<b>Budget Savings 2019/20 £'000</b>	<b>Achievable 2019/20 £'000</b>	<b>Possibly Unachievable 2019/20 £'000</b>	<b>Comments</b>
Corporate	110	110	0	All savings proposals are on track to be fully achieved during 2019/20.
Resources	30	30	0	All savings proposals are on track to be fully achieved during 2019/20.
<b>Total</b>	<b>2,561</b>	<b>2,166</b>	<b>427</b>	



**Agency Costs April to December 2019**

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
Economic & Regeneration	6,479	Core	Temporary	Achieving food hygiene inspection requirements
	<b>6,479</b>			
Schools	6,475	Core	Temporary	Teaching cover in specialised areas
	<b>6,475</b>			
Waste	542	Specific Core Budget	Temporary	Short term staff
	57,017	Specific Core Budget	Temporary	Additional tasks required short term.
	71,087	Specific Core Budget/Grant/External Contribution	Temporary	Additional tasks required short term.
	40,887	Specific Core Budget/Grant/External Contribution	Temporary	Additional tasks required short term.
	<b>169,533</b>			
Children's Services	110,034	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	136,728	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	921	Core Budget/ Agency staff Reserve	Temporary	To cover vacant posts
	<b>247,683</b>			

Service	Amount £	Source of Funding (Specific Core Budget / Un-utilised staffing budget / Grant / External Contribution)	Permanent / Temporary	Reason for Cover
Adult Services	17,895	Core Budget	Temporary	Cover vacant post
	86,662	Core Budget	Temporary	DOLS project
	28,991	Core Budget	Temporary	Cover vacant post
	<b>133,548</b>			
Transformation	3,459	Unutilised staffing budget	Temporary	To cover vacant post, since filled.
	<b>3,459</b>			
<b>Total</b>	<b>567,176</b>			

**Summary of Consultancy Expenditure to 31 December 2019**

Summary Consultancy Expenditure Q1-3 per Service / Function								
Department	Qtr1	£	Qtr2	£	Qtr3	£	Total YTD	£
Central Education		8,950		31,375		23,699		64,024
Culture		690		0		497		1,187
Economic & Regeneration		58,760		67,764		74,646		201,170
Property		0		0		0		0
Highways		423		18,054		31,556		50,033
Schools		0		2,836		0		2,836
Waste		54,582		53,516		36,410		144,508
Housing		0		0		0		0
Housing Revenue Account (HRA)		8,500		13,877		4,700		27,077
Corporate & Democratic		3,275		0		0		3,275
Adult Services		850		1,600		0		2,450
Children’s Services		0		6,984		696		7,680
Transformation		2,452		3,824		8,275		14,551
Council Business		3,996		27,619		37,477		69,092
Resources		16,424		6,300		9,176		31,900
Total		158,901		233,749		227,131		619,781
Funded by:								
Core Budget		55,252		104,235		134,952		294,439
Grant		7,523		11,150		8,376		27,048
External Contribution		45,790		59,819		52,320		157,928
Reserves		50,337		58,546		31,485		140,367
Total		158,901		233,749		227,131		619,781

**Breakdown of Consultancy Costs Quarter 3 2019/20**

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
<b>Total Q1 April - June</b>	<b>158,901</b>					
<b>Total Q2 July – September</b>	<b>233,749</b>					
Central Education	4,804			✓	Core	Competitive Tendering
	269			✓	Core	Drafting Childcare Contract
	503			✓	Grant	Presenting workshops
	544			✓	Core	Facilitate Childcare meeting Pencarnisiog 29/11/19
	278			✓	Grant	Workshop at Youth Work Seminar 07/09/2019
	1,400			✓	Core	Local Education Authority Inspections
	15,901	✓			Core	Service as Senior Officer Education Department
<b>Total Central Education</b>	<b>23,699</b>					
Culture	442	✓			Core	Teaching the Life Drawing Class
	55			✓	Core	Photo treatment for Oriel Môn
<b>Total Culture</b>	<b>497</b>					
Economic & Regeneration	2,827	✓			Core	Data collection
	951	✓			External Funding (PPA)	Advice Regarding Horizon Nuclear Power Wylfa Newydd Project
	1,224	✓			External Funding	Supplying Hosting Services
	49,108	✓			External Funding	Morlais project - advice and support

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
	450			✓	External Grant (ERDF)	HLF Officer visit for programme application
	1,625			✓	External Grant	Holyhead Breakwater Country Park
	3,544			✓	Core	ICT Project Management costs - Planning
	6,594			✓	Core - Planning Income	Response to NDF consultation
	1,001	✓			Core - Planning Income	Appraisal of a planning application
	400			✓	Core	Structural checking services
	200			✓	Core	Create new Conga Query
	635	✓			Core	Engineering services
	228	✓			Core	Supply and analysis of diffusion tubes
	417			✓	Core	Personal Data Mangement Toolkit
	30	✓			Core	Credit report agency minimum usage charge
	123	✓			Core	White Rum Sample Analysis
	65	✓			Core	Gluten Free Sample Analysis
	2,800			✓	Core	Migration to a new Windows Server
	120			✓	Core	NPLQ New Candidates Asessment
	843			✓	Core	Advice on compliance with Playing Fields
	500			✓	External Funding (WG)	Judo sessions at YDH
	262			✓	Core	Major swimming group, management course
	700			✓	External Funding (WG)	Strength and conditioning session at primary & secondary schools across Anglesey
<b>Total Economic and Regeneration</b>	<b>74,646</b>					

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Highways	988			✓	Core Budget	Assessments for Head of Highways Post
	194			✓	Core Budget	Penalty Charge Notice Issued
	2,311			✓	Core Budget	2019/20 WPPP Penalty Charge Notice levy contributions
	23,259			✓	Core Budget	Undertaking SCRIM survey 2019/20
	4,805			✓	Core Budget	Inspections (Four Mile Bridge / Celtic Principal / Pentrefelin)
<b>Total Highways</b>	<b>31,556</b>					
Waste	29,584	✓		✓	Earmarked Reserves	Provision of Ext Tech Support in connection with the Procurement of a new contract
	219	✓		✓	Specific Core Budget	Duos Offtake
	1,914	✓		✓	Specific Core Budget	Landfill Site Quarterly Gas Monitoring, Tech Support
	3,657	✓		✓	Specific Core Budget	Landfill Seal Remediation Works
	600	✓		✓	Specific Core Budget / Grant/ External Contribution	Consultancy work - PAS 100 undertaken at Penhesgyn
	437	✓		✓	Specific Core Budget / Grant/ External Contribution	Compost Full Site Test
<b>Total Waste</b>	<b>36,410</b>					
HRA	4,700			✓	✓	Server Migration 2008 to 2016 - Technical Services
<b>Total HRA</b>	<b>4,700</b>					
Children's Services	464			✓	Core Budget	Secure accommodation panel member
	232			✓	Core Budget	Facilitation of Secure Panel

	Amount £	Category - Reason Appointed			Source of Funding)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
<b>Total Children's Services</b>	<b>696</b>					
Transformation	1,900			✓	Core Budget	Engineer to site - complete tower inspection & safety checks Penmynydd Mast
	2,055			✓	Core Budget	Engineer to site - decommissioning
	4,320	✓			Grant	Assesor - Trainee Social Workers
<b>Total Transformation</b>	<b>8,275</b>					
Council Business	37,477			✓	Unutilised staffing budget	Cover for temporary staff absence
<b>Total Council Business</b>	<b>37,477</b>					
Resources	7,275	✓			Specific core budget	Treasury Services Retainer Contract
	1,901			✓	Invest to save reserve	ICT Project Management costs
<b>Total Resources</b>	<b>9,176</b>					
<b>Total Q3 - October to December</b>	<b>227,131</b>					
<b>Cumulative total - April to December</b>	<b>619,782</b>					